



REPORT TO THE COUNTY EXECUTIVE SECOND QUARTER, 2022

The following reports for the 2nd quarter of 2022 are presented to the County Executive:

ADMINISTRATIVE SERVICES

- Contacted and met with an architect to begin and complete Animal Services feasibility study.
- Due to the increased volume of animals at the shelter, transported animals for spay/neuter in between the monthly bus.
- Promoted animals via PetFinder / FaceBook.
- Attended a planning meeting with the Bay City Lions Club for Pawpalooza 2022.
- Assisted the Veterans Office in coordinating financial processing expenditures and Veteran Transportation Services.
- Attended Bay County Commissioner and Veteran Affairs Committee meetings.
- Met with and attended fundraising events for the animal shelter.
- Resolved a number of constituent inquiries and communications made to the Administrative Services office.
- Met and discussed various Emergency Relief items with Veteran Affairs staff.
- Observed monthly visits by a local veterinarian, Dr. Francke from Bay Animal in which various dogs and cats are evaluated and vaccinated.
- Answered questions and assisted in social media for Animal Services.
- Met with several students from various schools/orgnizations that participated in fundraising and donation drives for Bay County Animal Services.
- Hosted students from various schools that visited the shelter.
- Held volunteer orientations at Animal Services.
- Worked with staff at 9-1-1 for implementation of Shield Force, a program designed to improve safety for the Animal Control Officers.
- Planned and held adoption events at Bay County Animal Services.
- Developed staffing adjustments to be implemented in 2023 for Bay County Animal Services.
- Transported cats to UPAWS.
- Held interviews and hired a new kennel attendant for the shelter.

Animal Control

From January 1, 2022 to June 30th, 2022 the Shelter took in 266 cats, 283 dogs, & 12 other animals for a total of 561 animals.

- Owners claimed 0 cats and 71 dogs.
 - We adopted out 119 cats, 50 dogs, and 12 various animals (Rabbits & G. Pigs).
 - 27 cats and 69 dogs were euthanized per owner's request.
 - 12 cats and 14 dogs euthanized due to aggressive behavior, or illness.
 - 52 dogs and 73 cats were transferred to other shelters and rescues
- Field Activity for the 2nd quarter as follows: Officers went out on 685 calls, this quarter, which include the following:
 - 101 Animal Bites
 - 63 Investigations of Cruelty, Neglect, or Abandonment
 - 196 Loose and Aggressive
 - 92 Barking
 - We are at full capacity with both dogs and cats. We are being inundated with calls from owners wanting to give up their pets. A lot of these pets are what is being called "Pandemic Pets" These were pets that people brought into their homes during the height of the Pandemic. Now about two years later, people now want to give up these pets since they are finding that they are too much to care for. With the dogs, we are finding that most of them have had no training by their owner and may have behavioral issues, which include aggressiveness towards people, biting, dog or animal aggressive, or they have not been socialized. All across the state shelters and rescues are at their max capacity and people are not adopting. Due to this we are seeing sickness in the various shelters which include parvo, panleukopenia, upper respiratory infection, and kennel cough, due to overcrowding. We have had kennel cough with the dogs and upper respiratory infection with the cats for a couple weeks now. They have been treated with antibiotics and Dr. Franke is allowing the Shelter to reopen on July 11, 2022.
 - We are promoting our pets on various forms of social media platforms, we still have dogs out at the Prison going through training, and Blue Star was in the shelter during June pulling some dogs for their veteran's companion program in Lapeer County. We have transferred some cats and dogs to other shelters and rescues too.
 - We are going to be part of the Empty The Shelter Event in July which is for three weeks. We are going to be doing by appointment only for the event, due to the fact having too many people in the shelter only helps spread sickness to the cats and dogs. Even though we are very proactive with advising people to sanitize their hands in between handling the animals they don't always follow that protocol.

Veterans

Relief Fund

During this quarter we saw 32 veterans. We turned away 4 veterans that did not meeting criteria of program. 3 of the 15 veteran who received food and/or gas cards returned their receipts.

Food and Gas Vouchers (15 Food Vouchers, 15 Fuel Vouchers)

Food	\$850.00
Gas	\$375.00

Utility Assistance (3 City of Bay City, 6 Consumers Energy)

Heat Furnace	Electric	Water Sewer	Bay City Utilities	Consumers Energy
\$0.00	\$0.00	\$0.00	\$2,857.27	\$2,395.65

Other Assistance (No mortgage assist)

Car Repair	Rent Mortgage	Bus Passes	Total Assistance
\$0.00	\$0.00	6	\$6,477.92

Transportation

	VETS	MILEAGE	VOLUNTEER HOURS
Ford Van	46	1917	86
Red Chrysler Van	35	1551	75
Silver Chrysler Van	45	1549	87
Chrysler Van*	0	0	0
TOTAL	126	5017	248

**Removed from fleet Spring 2022.*

County Markers and/or Burial Benefits

Veterans	Spouses	Markers	No Wartime
25	20	13	11

Michigan Veterans Trust Fund (MVAA/MVTF) Applications

Applied	Local Board		MVFT	
	Approved	Disapproved	Approved	Disapproved
6	4	2	1	3

Cemetery Project (CVSF Grant): Leonard Norman completed 16 out of 39 cemeteries.

- See Attached Report.

CENTRAL DISPATCH 9-1-1

Personnel

- CRITICAL TESTING AND INTERVIEWS - Completed new rounds of Critical testing and conducted interviews for open dispatch positions. Michael Brown started April 11 and Amanda Caswell started June 13.
- TRAINING - 5 personnel attended the Great Lakes Homeland Security Training Conference, 3 personnel attended the Tyler Connect conference, 3 personnel attended the Michigan Public Safety Telecommunications Conference, 1 employee certified and attended the Communications Training Officer Course, and Brent Rubis attended step one of the 911 Director Training Program.
- PROMOTION - Stephanie Thompson has been promoted to Supervisor

Bay County FY 2022

Relationship	
Veteran	1697
Spouse	527
Other	261
Total	2485

War Era	
WWII	238
Korean War	198
Vietnam War	883
Gulf War	640
Peacetime	224
Total	2183

County	
Bay	1644
Arenac	39
Saginaw	26
Midland	15
	0
	0
	0
	0
Other	140
Total	1864

Claims Activity	Q1	Q2	Q3	Q4	FY 2022
Federal Burial Allowance	16	22	29	1	68
Clothing Allowance	0	0	0	0	0
Survivors Pension	36	83	63	12	194
Death Indemnity Compensation	21	16	19	3	59
Educational Claims	6	2	3	0	11
Non-Service Connected Pension	30	21	8	5	64
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	0	0	0	0
Service Connected Compensation	162	219	157	27	565
Additional Forms Completed	34	52	56	6	148
Total	305	415	335	54	1109

Support Services	Q1	Q2	Q3	Q4	FY 2022
Michigan Veteran Trust Fund	4	2	9	2	17
Soldiers/Sailors Relief Fund	36	19	28	4	87
County Burial Allowance	47	49	50	8	154
Home Loan Certificate of Eligibility	1	1	0	0	2
CHAMPVA	0	3	0	1	4
Healthcare Enrollment	15	32	11	1	59
Other Support Services	24	27	18	1	70
Total	127	133	116	17	393

Appeals Process	Q1	Q2	Q3	Q4	FY 2022
Supplemental Claims	39	76	53	11	179
Higher-Level Reviews	1	3	11	0	15
Board of Veterans Appeals	56	48	59	8	171
Total	96	127	123	19	365

Other Activities	Q1	Q2	Q3	Q4	FY 2022
Personal Interviews	1	0	0	0	1
File Reviews	48	187	45	2	282
Claim Status Checks	58	72	62	17	209
Total	107	259	107	19	492

Forms	Q1	Q2	Q3	Q4	FY 2022
Sent to VA	14	100	11	0	125
Sent to VSOs (AL, DAV, VVA, VVA)	74	114	136	0	324
Total	88	214	147	0	449

Demographics	Q1	Q2	Q3	Q4	FY 2022
Aging and Elderly Veterans (70+)	25	47	31	0	103
Female Veterans	3	8	15	0	26

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both

Technology

- CAD SHARING PROJECT- Continued assisting in configuration of Sanilac CAD integration. PFN has upgraded the shared fiber connection to 50M in order to share a data connection along the same route used by the phone. Go-live of Sanilac joining Bay is projected to be 4th quarter 2022 or 1st quarter 2023 pending successful completion of data conversion.
- MOBILE DATA MANAGEMENT - We have updated several of our radio alias identifications, allowing dispatchers to have visibility on assigned radios.
- CREWFORCE/SHIELDFORCE (Mobility Products) - Tyler Technologies demonstrated their full suite of public safety software and gave law enforcement an opportunity to see how the different Tyler modules and products interface and the advantages of doing so.
- TEXT TO 9-1-1 - We are working with our vendors to see if this is something we can integrate directly into CAD without having to transpose anything.

Administrative

- Patriot Ambulance has received Medical Control Authority to operate in Bay County. The EMS districts will be reconfigured when Patriot begins to run on EMS calls.
- TRAINING - All staff has completed current continuing education hours to fulfill state telecommunicator training guidelines.

Operations

- BRYX - City fire departments have installed equipment allowing dispatch information to be automatically broadcast to responding personnel using AI and Alexa voice integration.
- MOBILITY - We are currently testing several versions of in car mobility equipment for law enforcement response.

CORPORATION COUNSEL

- Reviewed contracts or provided legal opinions to:
 - Animal Services
 - Board of Commissioners
 - Buildings & Grounds
 - Central Dispatch 9-1-1
 - Department on Aging
 - Emergency Management
 - Equalization
 - Executive
 - Finance
 - Geographic Information System Division
 - Health Department
 - Information Systems Division
 - Personnel and Employee Relations
 - Prosecutor
 - Purchasing
 - Recreation and Facilities
 - Register of Deeds
 - Retirement Board
 - Sheriff
 - Treasurer
 - Veteran Affairs

- Gypsy Moth Program
- Attended Board of Commissioners meetings
- Attended Retirement Board meetings
- Attended VEBA Board meetings
- Attended 401(k) and 457 Committee meeting
- Multiple meetings/contacts with constituents regarding constituent concerns
- Assisted the County Executive by drafting various correspondence and memos
- Provided legal opinions and guidance on employee/personnel issues
- Received, reviewed, and responded to various subpoenas (Sheriff's Office - 3, Central Dispatch 9-1-1 - 1)
- Attended meetings with outside counsel regarding updating the VEBA trust
- Attended meetings with outside counsel Kilby regarding ARPA rules, regulations and contracts
- Attended meetings with Bay Future regarding ARPA contracts
- Attended meetings with Bay Community Foundation regarding ARPA contracts
- Attended resident meeting at Bay County Center Ridge Arms
- Participated in multiple meetings with staff and all of Bay County's unions regarding contract negotiations

Current Litigations

- Drafted pleadings and participated in multiple Treasurer foreclosure hearings
- Drafted and filed Petition for Foreclosure for 2020 delinquent taxes
- Dottis Lipsey v. Bay County 74th District Court et al
- Kim Kubczak v. Bay County Sheriff's Office
- Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al
- Piotr Chrobak v. Bay County
- Heather Jo Payne v. Bay County
- Estate of Alice Green v. Bay County
- Tony Keller v. Bay County
- Thomas McDonald, Jr. (Mattison Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Anticliff Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Bauer Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (A&E Harris Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Herber Bankruptcy) v. Bay County

- Thomas McDonald, Jr. (Stahl Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Debates Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Pero Bankruptcy) v. Bay County
- Purdue Pharma Bankruptcy claim
- Mallinckrodt Chapter 11 Bankruptcy claim
- Kolu Stevens v. Bay County
- Delores Proctor, et al v. Bay County (class action)
- Thomas McDonald, Jr. (Worden Bankruptcy) v. Bay County
- Estate of Cater Bankruptcy matter
- Thomas A. Fox v. Bay County (class action)

Risk Management

- Received & filed 6 incident report forms
- New MMRMA Claim Submissions:
 - Community Center fire panel water damage, Claim No. 2201104
 - Environmental Health vehicle accident, Claim No. 2201018
 - Department on Aging vehicle accident, Claim No. 2201400
- Current Claim Processing:
 - Dottis Lipsey v. Bay County 74th District Court et al, Claim No. 2200864
 - Foreclosure Proceeds, Piotr Chrobak, Claim No. 2101176
 - Foreclosure Proceeds, Heather Jo Payne, Claim No. 2101175
 - Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339
 - Foreclosure Proceeds, Tony Keller, Claim No. 2101478
 - Kim Kubczak v. Bay County Sheriff's Office, Claim No. 2103167
 - Juvenile Home damage, Claim No. 2105728
 - Email security incident, Claim No. 2105965
- Coordinated and processed 4 Notary Bonds with MMRMA

Freedom Of Information Act (FOIA)

- Processed and responded to 232 FOIA requests.
- Coordinated with the following offices and departments to complete FOIA responses:
 - Animal Services & Adoption Facility
 - Clerk's Office
 - Central Dispatch 9-1-1
 - Environmental Health
 - Medical Examiner
 - Retirement Board
 - Sheriff's Office
 - Treasurer's Office
- Participated in multiple JustFOIA software training sessions and a request training with phase one department staff

- Compiled JustFOIA resources and drafted employee training materials for Bay County's FOIA process
- Communicated with County departments regarding JustFOIA software implementation/launch
- Launched phase one of JustFOIA software and updated FOIA Request Portal, including admin workflow process, redaction codes and message templates
- Participated in a training session with Central Dispatch supervisors and implemented Central Dispatch Department as phase two of the software launch

Conferences/Seminars/Trainings/Special Events

- Attended MMRMA's virtual Freedom of Information Act Workshop - Jayson Hoppe, Nicole LaDouce
- Attended JustFOIA Admin Training - Jayson Hoppe, Nicole LaDouce
- Attended JustFOIA Redaction Training - Jayson Hoppe, Nicole LaDouce
- Participated in JustFOIA Request Training with first phase departments - Jayson Hoppe, Nicole LaDouce
- Attended MMRMA's virtual Risk Management Planning of Special Events Conference - Amber Davis-Johnson
- Attended MMRMA's virtual Risk Transfer and Insurance Requirements for Property Leasing/Rental - Amber Davis-Johnson, Jayson Hoppe
- Attended ICLE Labor and Employment Law Conference - Amber Davis-Johnson, Heather Brady Pitcher

CRIMINAL DEFENSE

January 2022 Appointments

- 46 appointments

February 2022 Appointments

- 50 Appointments

March 2022 Appointments

- 66 Appointments

April 2022 Appointments

- 59 Appointments

May 2022 Appointments

- 57 Appointments

June 2022 Appointments

- NUMBERS NOT AVAILABLE

Goals Next Quarter:

Continuing Legal Education

Reposting Attorney Position/Hiring/Training

Office Of Assigned Counsel

January 2022 Arraignments

- 162 District Court
- 8 Circuit Court

February 2022 Arraignments

- 160 District Court
- 7 Circuit Court

March 2022 Arraignments

- 174 District Court
- 7 Circuit Court

April 2022 Arraignments

- 193 District Court
- 15 Circuit Court

May 2022 Arraignments

- 259 District Court
- 17 Circuit Court

June 2022 Arraignments

- NO DATA

Goals Next Quarter:

Hold a meeting for all appointed attorneys to update on procedures

Plan for opening in Public Defender Office

Complete contract for State fiscal year 2022-2023

ON AGING (DOA)

- See Attached.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Director's Report

- **Linwood Scenic Access Site Project** - A permit for the seawall project was issued a permit the Michigan Department of EGLE. However, the permit from EGLE was conditional for toe stone along the waterfront of the seawall, which will increase costs. We are exploring what those additional costs may be to the project. The US Army Corps of Engineers is currently processing the federal permit required for the



Bay County Department on Aging Services for Seniors - 2Q2022

**Home
Delivered
Meals**
47,891

**Congregate
Meals**
9,161
Activity Centers

**Commodities
Boxes
Delivered**
625

All of BCDOA Activity Centers have been open for business since October 2021, and our Home Delivered Meals are still going strong. We have picked up momentum in our In-home Services programs and Case Coordination & Support is, as always, very busy. DOA received a 100% on recent Region VII Audit!! DOA has also been given the green light to start assisting with picture ID's for our 60 year and better Bay County residents. This does not replace the State ID but does assist clients with having some form of identification.

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

**Volunteer
Transportation
(Hours)**

6

**Volunteer
(Hours)**
1804

Caregiver (Hours) 100

Case Coordination (Hours) 1694

**Homemaking
(Hours)**
1552

**Personal Care
(Hours)**
627

Activity Centers Update:

Participants still allowed to pick up a meal even with the Federal Public Health Emergency ending April 16, 2022. ACLS (Aging Community Living Supports) is working on whether pick up can continue.

4 - Android Phone Classes in April 22
4 - Apple iPhone Classes in May 22
1-Tablet Class in June 22 (classes canceled due to internet issues)

Department on Aging has been holding classes for the 60 year and better Bay County residents, working with Mr. Frog's staff as instructors, to teach participants how to use or how to navigate their Android phone, iPhone, Android tables and iPads.

This has been very successful class with almost all of the classes full to compacity.

DoA has been working with students from Bay Arenac ISD to be there during these classes to assist the instructor with giving one on one assistance as needed.

seawall construction. Construction is tentatively planned for fall of 2022. Once there is federal approval for this project it can move forward.

- **Pinconning WWTP UV Light Treatment Grant** - Laura was successful in assisting the City of Pinconning with getting an Ultraviolet (UV) Light Treatment grant for the Pinconning Waste Water Treatment Plant (WWTP). This grant will provide two grids of UV lights that will be used as an additional disinfection method for destroying disease-causing organisms in wastewater effluent in onsite wastewater treatment systems. The UV light destroys the genetic material of microorganisms which prevents them from reproducing. Since the WWTP treated water is discharged into the Pinconning River, this extra disinfection method will benefit fisherman and swimmers that use the mouth of the river.
- **Brownfield Redevelopment Authority (BRA)** - The resolution to establish a Brownfield Redevelopment Authority (BRA) was passed by the Bay County Board of Commissioners. Laura filed the resolution of the Bay County Board of Commissioners intent to establish a Brownfield Redevelopment Authority (BRA) with the State of Michigan after its adoption. A resolution establishing the BRA may be challenged in court by any person withstanding within 60 days after the resolution is filed. The Bay County BRA 60-day period passed without question. The 60-day period ended June 8th. The next step will be establishing the list of members for the newly created BRA.
- **3-Par Site in Bangor Township** - There was some interest into turning the old 3-par golf course/driving range on the corner of Beaver Road and North Euclid Avenue back into a driving range. However, Laura doesn't think that the National Oceanic and Atmospheric Administration (NOAA) will approve the driving range proposal. The county purchased the property through a NOAA grant and since the Great Lakes are considered "coastal" it is doubtful that the driving range proposal will go through. This site will most likely be turned into a new (west side) Bay County Dog Park as was originally proposed.
- **"Hey Bay City" Project** - The Bay County Board of Commissioners will use some of the COVID-19 funds received to allocate to Bay Future and the Bay Area Chamber of Commerce. Approximately \$1M in funding will also be allocated toward the "Hey Bay City" project. The "Hey Bay City" website will highlight happenings in and around Bay City, including throughout Bay County. It will be a place where people can discover all the great things our area has to offer. The producer for the website has already been hired. The site will need information, so any ideas and help our department can provide will be greatly appreciated.
- **Frankenlust Township Nature Park Rededication** - On June 16th Laura Attended the Frankenlust Township Nature Park Rededication. The Nature Park is located on Three Mile Road and Hotchkiss in Frankenlust Township. Over the past 18 months, the township has been hard at work making improvements to the Nature Park. This work includes enhanced trails, installation of a shade pavilion and central gathering site, a hammock hotel, new benches, fishing docks and significant invasive species management. It's rare for a township in our region to have a nature focused park and creating access to these resources is something very incredible. This project was funded with the support of the Bay Area Community Foundation, Saginaw Bay WIN,

and the U.S. Fish and Wildlife Service. Updates to the park would not have been possible without the partnering with the Chippewa Nature Center and SVSU's Department of Geography.

- **Lake Huron Citizens Fish Advisory** - Laura is a committee member of the Lake Huron Citizens Fish Advisory group. At the April meeting there was an overview of the Saginaw Bay Walleye and Yellow Perch Fishery led by Randy Claramunt and Frank Kris. There was also review of the decision to open the Lower Saginaw River year-around and the future rollout led by Dr Jeff Jolley, DNR Southern Lake Huron Unit Manager; Randy Claramunt and others. A draft of the next generation of the DNR's Saginaw Bay Walleye and Yellow Perch Management Plan was presented by Dr. Jeff Jolley, Jason Gostiaux, DNR Fishery Biologist, and April Simmons DNR Fishery Biologist. An update on the Saginaw Bay late summer survey results and other new data was presented by Dr. Dave Fielder, DNR Research Biologist. The 2022 spring Sea Grant Workshops with special emphasis on sharing with the public the opening of the Lower Saginaw River year-around was led by Meaghan Gass and Brandon Schroeder of the Michigan Sea Grant. The committee also discussed the issue of Chinook salmon possibly being available for stocking in the spring of 2022. The group discussed if the Chinook salmon should be considered for a test stocking in southern Lake Huron and how that would relate to the Lake Huron Salmon and Trout Management Plan.
- **Environmental Affairs & Community Development Staff Meetings** - The monthly Environmental Affairs and Community Development staff meetings have resumed to in person meetings and masks are worn to help prevent the spread of Covid-19. Staff Meetings, headed up by Laura, are held the second Wednesday of each month. These monthly meetings provide a chance for all the programs under the Environmental Affairs and Community Development Department to share current work projects as well as providing a heads up for upcoming work. It's also a chance to discuss any concerns or issues staff may have.

Staff Changes - Environmental Affairs & Community Development

- Carter Rogers started with the Environmental Affairs and Community Development Department as the new Gypsy Moth Suppression Program Assistant Coordinator on April 11, 2022.

On-going Representation at Community Meetings:

- **Bay Agribusiness Council** - Laura attends the regularly scheduled Agribusiness Council Meetings. Agribusiness is the industry involved in producing farming operations, including the manufacturing, and storing of farm equipment and the developing, storing and distributing of crops. It includes economic activities from farm products, including the marketing and distribution of farming equipment.
- **Bay Area Community Foundation Environment Committee** - The primary focus of the meetings is to focus efforts for the preservation and creation of increased access of our natural parks, waterways, and beaches. Bay County is home to the largest contiguous freshwater coastal wetland system in the United States. With donor support grants are provided to organizations that are doing projects that work towards protection, preservation, and improved access of our natural landscapes, focusing on projects that provide open access for everyone in the community to enjoy.

- **Bay County Gateway Beautification** - Laura attends the monthly Gateway Corridor Beautification Committee Meetings. The Bay Area Chamber of Commerce leads the Gateway Corridor Beautification Committee which is dedicated to the continued progress and beautification of Bay City. Current efforts are focused on the west side corridor of the M-25 eastbound one-way (Thomas St.) and M-25 westbound one-way (Jenny St.) that cross over the Veteran's Memorial Bridge. The Veterans Memorial Bridge opened in 1957, the same year as the Mackinac Bridge. It was Bay City's first four-lane bridge. This is still the main route taken as people enter and leave downtown Bay City. Work is also being done to the surrounding neighborhoods to help enhance the area as you enter Bay City.
- **Citizen's Advisory Workgroup** - Laura attends the regularly scheduled meetings of the Citizen's Advisory Workgroup with the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The creation of the Citizen's Advisory Workgroup builds on the Governor's Executive Order 2019-03 (EO), which formalized MPART's mission within the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and directed the agency to increase citizen engagement, transparency, and accountability in the ongoing state efforts to identify PFAS contamination and protect public health. In addition to representing the concerns of communities negatively impacted by PFAS and keeping the public informed, the Citizen's Advisory Workgroup provides input and advice to MPART as it continues its mission of identify and mitigating PFAS contamination and protecting the public from exposure risks.
- **Materials Management Planning (MMP) Workgroup** - Laura is part of the MMP workgroup and provides her professional input. The workgroup provided an opportunity for stakeholders to contribute input on the future of Materials Management Planning (MMP) in Michigan. Discussions included providing input on current and future planning processes, engagement needs, resource/guidance development and any other related topics. The group meets on the 3rd Wednesday of each month.
- **Partnership for the Saginaw Bay (PSBW)** - Laura attends the monthly meetings and is the Chair for the Partnership for the Saginaw Bay Watershed group. The Partnership for the Saginaw Bay Watershed was formed to coordinate efforts and monitor progress toward restoration goals with a goal of removing the Saginaw River and Bay from the list of AOCs throughout the Great Lakes. The PSBW is the non-governmental oversight organization created to coordinate the information and activities regarding the Saginaw Bay Watershed Area of Concern. The group is planning for grant funding and future actions.
- **Saginaw Bay CISMA** - Laura attends the quarterly meetings of the Saginaw Bay Cooperative Invasive Species Management Area (CISMA) that covers Arenac, Bay, Huron, and Saginaw, Sanilac, and Tuscola counties. At the last meeting two new members were introduced as joining the steering committee: Kurt Wolf of the Gratiot Conservation District, and Trevor Edmonds from Saginaw Basin Land Conservancy. Kurt is representing the Saginaw Conservation District until a new administrator is hired.

- **Saginaw Bay Reef Team** - Laura is a member of the Saginaw Bay Reef Team. This collaborative team was created to assess the potential for developing fish spawning habitat (reefs) in the inner Saginaw Bay. This group is part of the rock reef restoration project working to restore historical fish spawning habitat within the inner Saginaw Bay. The goal is to create additional spawning habitat for native fish species and to help facilitate a resilient and diverse fish population.
- **Saginaw River and Bay AOC/PAC Meeting** - Laura attends the Saginaw River and Bay Area of Concern (AOC)/ Public Advisory Council (PAC) and attends the regular meetings where input is provided to develop an Action Plan for the Michigan Department of Environment, Great Lakes, and Energy (EGLE). This Action Plan helps guide important restoration projects in our area. EGLE is providing grant funding to support Public Advisory Councils (PACs) in Michigan's 12 remaining Great Lakes Areas of Concern (AOC). This grant program is funded by the Great Lakes Restoration Initiative (GLRI) and funding is provided through EGLE by the United States Environmental Protection Agency (U.S. EPA) and Great Lakes National Program Office (GLNPO). This funding is intended to support activities of the PACs in their role of advising EGLE on implementation of the AOC Program. The Great Lakes Water Quality Agreement between the United States and Canada established the Great Lakes AOC Program. A total of 43 Great Lakes AOCs has been formally recognized where one or more of 14 beneficial uses have been identified as impaired. Remedial Action Plans (RAPs) were prepared for implementation in each of the AOCs. The RAPs take a comprehensive, ecosystem approach to restoring and protecting beneficial uses in the AOCs. Public involvement is also a key component of the process.
- **Statewide Public Advisory Council (SPAC) Meeting** - Laura attends the regularly scheduled Statewide Public Advisory Council (SPAC) meeting held on June 14th. The SPAC is a coalition of representatives from the community-based public advisory councils that are guiding cleanup efforts in Michigan's Areas of Concern (AOCs).
- **USEPA Dow Dioxin Citizens Advisory Group (CAG)** - Laura is a part of the USEPA Dow Dioxin Citizen's Advisory Group (CAG) and attended the Annual CAG retreat on January 17, 2022. Highlights of the meeting included a review of the 2021 operations, accomplishments, and challenges that were faced in the last year. A membership committee was identified to create a CAG timeline for action. In 2022 the group is confirming the current members list and working to identify new member recruitment needs. A committee to head up the identification of new key members was created to focus on a list and to identify the new member needs. There was also discussion about the possible changes to the CAG process or structure, including the groups suggested changes to the charter.

Director Training

Laura attended the following educational and training programs:

04/12/2022	BCATS Technical Committee Meeting
04/12/2022	Saginaw Bay Lake Fisheries Workshop
04/20/2022	BCATS Policy Committee Meeting
04/28/2022	Saginaw Bay Lake Fisheries Workshop
05/10/2022	BCATS Technical Committee Meeting

05/18/2022 BCATS Policy Committee Meeting
06/14/2022 BCATS Technical Committee Meeting
06/21/2022 Best Practices & Common Issues with Indirect Cost Computations for Planning Organizations Training
06/22/2022 BCATS Policy Committee Meeting

Administrative Assistant

- **2022 First Quarter Department and EEOP Reports** - Obtained and assembled department quarterly program report and EEOP report information regarding the work activities, projects, and training done during the 2022 first quarter (January, February, and March 2022) for the Environmental Affairs and Community Development Department. Completed reports were sent to the director for review and approval.
- **Department/Division Webpage Updates** - Updated the Environmental Affairs & Community Development Department's webpage to remove past events and include pertinent information.
- **Finance Support** - Provide support for payroll, monthly credit card disbursement voucher, payment of invoices, purchase order requests, and travel requests were processed for the department and the divisions within the department.
- **Monthly Staff Meetings** - Coordinated with the director on the monthly staff meetings, emailing staff, creating agendas, providing handouts, and providing staff reminders.

Other Staff Support

- Attended BCATS Technical and Policy meetings taking minutes, providing sign in sheets for roll call, and provide typed minutes of the meetings for committee approval.
- Prepare draft notices, attain media quotes for legal and public notices with affidavits, and pay media invoices for various programs.
- Reviewed PA116 requests, checked tax records, and prepared a letter for the director's signature on one PA116 letter request for the clerks of Frankenlust, Kawkawlin, and Monitor Townships.
- Create draft agenda request memos for board meetings.
- Scheduled, entered, and administered daily appointments in the shared Outlook calendars for the Director and Program Managers.
- Coordinated with the director for department supply orders.
- Coordinate with Program Managers for their office supply needs.
- Coordinated office and printer supply orders with Office Depot
- Processed purchase orders for the department and the various programs within the department
- Setting up phone in option for meetings.

Geographic Information Systems (GIS)

- Attended training and meetings with Bay County Central Dispatch and Tyler Technologies to discuss 911 geodatabase updates from Bay County GIS layers and Tyler Tech's New World software used by Central Dispatch.

- Finalized a childcare analysis map for BAISD. Final product included a large overview of Bay County and a closeup of Bay City displaying all childcare facilities for the county and several attributes for each facility (i.e., capacity, rating, etc...).
- Compiled data sharing agreements with Central Dispatch and two contractors that will be updating 911's Master Street Address Guide to assist with emergency operations.
- Updated SQL server base layers for downtown Bay City road centerline data based off surveys and development plans.
- Met with Mr. Doran, the Pinegrove Cemetery sexton to discuss a future project with AutoCAD data and assisting them with adding in additional granular data.
- Completed several smaller scale GIS projects for the public, Bay County agencies (public and private) as well as non-county entities to include:
 - Little Forks Conservancy contour data to assist them with future land development.
 - High volume parcel data mapping support to Spicer Group for future road projects within Bay County.
 - Bay County fire response boundary shapefile export to a Guidewire Software.
- Meeting scheduled with Amalgam for data updates from our SQL server to Bay Area Fetch Viewer (i.e., new parcel changes, address point changes, etc..)
 - Continued maintaining data for future Bay Area Fetch Viewer updates through Amalgam
- Assisted Equalization Department staff with GIS Parcel data.
- Created a new GIS Request Form to assist with managing and processing GIS requests

Gypsy Moth Program

- **Staff Hiring** - In the second quarter of 2022, the Bay County Gypsy Moth Program hired a new Assistant Program Coordinator, Carter Rogers, on April 11th, 2022. Carter has a bachelor's degree in biology from Spring Arbor University, and comes to us from Standish, Michigan. He has been a great asset to the program since his hiring, and we look forward to him having a bright future with Bay County. Carter has also worked at Bay County Pinconning Park in past summers.
- **Gypsy Moth Suppression** - On May 24th, 2022, Al's Aerial Spraying completed a successful aerial spray treatment of 3,727 acres of woodlot throughout Bay County to aid in controlling rising levels of Gypsy Moth. Treatment took place at 19 different treatment sites which included the following townships: Gibson Township, Mount Forest Township, Garfield Township, Pinconning Township, Kawkawlin Township, and Beaver Township. Post treatment analysis of the sites showed a great reduction in the total number of feeding Gypsy Moth caterpillars and showed that most sites

experienced very little to no defoliation of trees. Gypsy Moth populations continue to increase across the state of Michigan, and we are seeing some of the highest numbers in Bay County in the last 10 to 15 years. Dry weather conditions in the spring have promoted Gypsy Moth populations to rise unchecked by the biological control diseases that usually aid in keeping their numbers down. The Bay County Gypsy Moth Suppression Program will need to remain diligent as numbers continue to rise across the state, and this will begin when program staff starts Gypsy Moth Male trapping in mid to late summer, and Gypsy Moth egg mass monitoring throughout Bay County this fall.

- **Emerald Ash Borer: Ash Tree Treatment Operations** - Between June 13th and June 30th, 2022, 979 publicly owned ash trees were treated throughout Bay County to protect them from the effects of the invasive Emerald Ash Borer. Kinnucan Tree Experts out of Lake Bluff, Illinois completed their 1st year under their new contract with our program and treated 17,007 inches worth of DBH (diameter at breast height) of publicly owned ash trees in Bay County. These treatments will protect the trees from the Emerald Ash Borer for three years. Specific locations of trees included in the 2022 treatment operations were located along streets, in parks, and publicly owned areas in the locations the Bay County Golf Course, Bay County Medical Care Facility, Bay County Juvenile Home, James Clements Municipal Airport, Breaker Cove Condominiums, and all publicly owned Ash Trees along the streets of the southeast quarter of Bay City (east of the Saginaw River, south of Columbus Avenue). Other geographic areas within Bay County containing publicly owned Ash Trees will be treated in future years. The Bay County Gypsy Moth Suppression Program currently treats nearly 3,000 publicly owned ash trees throughout Bay County. Almost all of the ash trees enrolled in our treatment operations continue to grow and thrive, providing value in many forms to Bay County and its residents. Program staff will begin our ash tree inventory and assessment in August, where each remaining tree will be evaluated, measured, and given a health rating. The results of this assessment will help guide management decisions for not only our program, but other property managers throughout Bay County.
- **Increased Use of Technology** - Program staff continues to use cutting edge mapping techniques to make field work more efficient, and to share our data with others in a more meaningful way. Programs like ArcGIS Pro, ArcGIS Dashboard, ArcGIS Online, and Arc Collector have been leading the program towards the future of data collection and mapping needs. Improving on how data is collected in the field and how we share this data with stakeholders has been a big leap for the program. Carter Rogers, the program's new Assistant Coordinator, is currently learning to use these cutting-edge mapping programs, and is also being trained on how to collect data in the field using Arc Collector for GIS and program iPads. The program is now completely paperless when it comes to our mapping and data collection needs, making our activities more

environmentally friendly, as all of our field work is now completed using digital mapping and iPads.

- **Community Outreach** - Program staff continues to utilize the Constant Contact program for creating newsletters which are shared with interested Bay County residents who were willing to give us their email information. The program currently has over 750 contacts the newsletter is sent to, and it has been a great way for us to share information with those property owners most closely involved with our program operations. Newsletters cover a variety of topics depending on the time of year we are in, some of which include invasive species treatment in Bay County, discovery of new invasive species in Bay County, tree maintenance tips, and an Arbor Day edition newsletter.
- **Training/Events** - Staff has stayed involved with the Saginaw Bay CISMA by attending meetings/webinars when possible. These meetings have been a great place to keep others up to date on invasive species management in Bay County, as well as a place to share ideas among other professionals in this field. Staff attended the Saginaw Bay full partner meeting on June 15th, 2022, to learn about the most recent updates of the program. Carter Rogers continues to use online resources to learn more about Arc GIS, Invasive Species, and to work on his tree identification skills.

Mosquito Control

Spring control season

- With desirable levels of precipitation but cool temperatures, larval development was delayed in spring woodlots pushing the start of aerial treatment to April 22. Four planes were used to treat 52,434 acres of woodlots over the course of 5 treatment days. This was the first year a fourth plane was utilized allowing for faster treatment. Treatment was completed 1-2 days sooner than when using three planes.
- Our first seasonal employee began work April 22 with 5 more added by the first week of May to assist in inspecting spring flooded woodlots.
- Larval mortality conducted by our Biology Department by measuring counts of larvae pre-treatment and post-treatment, equaled an impressive 97.9% control in treated woodlots.

Summer control season

- Employee training sessions were held on May 6 and 9 and June 22 and 24. Wages were increased to \$14.25-\$15.25 which helped in filling all available positions without staffing limitations as experienced in 2021.
- MDARD testing for employees to become certified pesticide applicators was made available at the Delta College Testing Center for the first time. This was a convenient method for staff to take their licensing exams.

- Weather conditions in May were favorable as temperatures remained average, not too warm, without significant flooding events, this allowed foot crews to complete woodlot treatments before moving into tire treatments. Scrap tires throughout the county were treated with Altosid P35, an insect growth regulator, providing a minimum of 35 days of residual.
- More “pre-emergence” products were utilized this season. Large-scale, community sites that regularly flood after rain events were treated with Altosid P35 (methoprene), Natular G30 (spinosad), and Duplex G (BTI and methoprene). These products are applied prior to flooding and provide a minimum of 28 to 35 days of control after a flooding event occurs. This allows the program to be more proactive and efficient, and can cover more areas when flooding events occur.
- 17,884 catch basins were treated with Natular XRT (spinosad) and VectoLex FG (Bacillus sphaericus) from the end of May into June. Digitized mapping of catch basins allows for easier location of catch basins.
- A 1.3” rain event at the end of May caused spotty flooding in Williams and Monitor township. Roadside ditch trucks were utilized to treat breeding ditches with VectoBac 12AS (BTI). Drier conditions and cooler temps prevented a significant emergence of nuisance mosquitoes. Otherwise, rain events stayed below 1” for much of the quarter.
- Nighttime fogging was not conducted until after Memorial Day, the second year in a row, due to low mosquito counts. Fogging commenced on May 31 when some spring woodlot species emerged along with cattail marsh mosquitoes. This highlights the importance of surveying for adult mosquitoes and ensuring thresholds are met prior to making pesticide applications.
- A scrap tire collection at BCMC on June 4 collected 1,608 tires. Scrap tire collections help remove tires that can be mosquito breeding habitats.

Outreach/Training

- Bay County Mosquito Control had the distinct honor of welcoming eight members of the [Pan-African Mosquito Control Association](#) to visit their facility on Friday, June 17. The entomologists and research scientists who visited BCMC are heavily involved in the National Malaria Control Programme throughout Africa. The visit, coordinated by University of Notre Dame staff, focused on PAMCA members learning about formal mosquito control programs in the U.S. Of particular importance was learning methods to control mosquito larvae that could be implemented in Africa to reduce malaria transmission. There are an estimated 200 million cases of malaria in Africa each year, about 92% of all cases worldwide.

BCMC was one of 4 programs in the U.S. selected for the visit, providing an amazing opportunity for BCMC staff to see mosquito control, research, and the effects of

mosquito-transmitted diseases on a global scale. Countries represented during the visit to Bay County included Kenya, Cameroon, Malawi, and the Ivory Coast. PAMCA is an African professional group that brings together scientists, public health professionals, and vector control specialists to adopt practices for the control and elimination of vector-borne diseases in Africa

- Bay C TV created new educational outreach videos for social media on the topics of aerial treatment, surveillance, larval control, and control of adult mosquitoes
- Facebook was used to educate residents on the program during Mosquito Control Awareness Week beginning June 20
- Staff attended Lone Worker Training in Livonia, MDHHS Vector/Mosquito Identification Training in Lansing, and viewed a Risk Communication webinar through NOAA

Biology and Surveillance

- Light Traps in the month of May collected 151 female mosquitoes, mostly *Culex* and *Anopheles* species. June light traps collected 2,525 female mosquitoes, mostly the permanent water species *Coquillettidia perturbans* and *Anopheles* which is the norm during this time of year. These are lower counts compared to 2021, reflecting cooler temperatures in May and no significant flooding events in May and June.
- CDC Traps in the month of May collected 877 mosquitoes mostly species breeding in spring woodlots. CDC traps in June collected 1,772 mosquitoes, of which 1,079 were *Cq. perturbans*.
- As of June 30, 2022, there have been 9,586 female mosquitoes tested for West Nile virus, Saint Louis Encephalitis virus, La Crosse virus, Eastern Equine Encephalitis virus, and Jamestown Canyon virus.
- Jamestown Canyon virus (JCV) was detected in an *Anopheles punctipennis* mosquito collected from Kawkawlin Township on June 13. A press release was issued on June 23 to notify residents of the positive JCV mosquito. JCV is often a milder virus, with most humans infected often showing no symptoms. A second JCV-positive mosquito was detected in an *Anopheles punctipennis* mosquito collected from Merritt Township on June 16.
- In response to any positive pools collected throughout the summer, extensive control efforts will take place in the areas where positive mosquitoes were collected to reduce adult and larval mosquito populations.
- A couple new trapping studies are being undertaken this season. One study uses 8 CDC traps and 6 emergence traps along the Saginaw Bay shoreline to survey populations of *Cq. perturbans* mosquitoes in living cattail/phragmites habitats compared to sites

where the cattails/phragmites are dead or removed. Since the middle of June, these traps have collected 6,328 female mosquitoes, of which 5,739 were *Cq. Perturbans* and 372 were *Anopheles* species. Population trends will be reviewed later this season.

- Another study looks to identify mosquito populations and species in a corridor of western Portsmouth Township. Eight CDC traps placed in a transect once-a-week have collected 1,269 female mosquitoes, of which 1,039 were *Cq. perturbans*

Equipment and Maintenance

- All Ultra-Low Volume foggers were calibrated and droplets measured at the start of May.
- A new vehicle air conditioner system was purchased to allow for in-house maintenance of a/c systems on late-model vehicles.
- Continual maintenance occurred on program trucks as well as billable repairs to Gypsy Moth and Animal Control vehicles.

Transportation Planning Division

- Finalized and submitted the FY2023-2026 Transportation Improvement Program (TIP).
 - Held an open house at the community center.
 - Coordinated with MDOT and held numerous meetings to discuss changes and finalizing the TIP.
 - Thirty-day public comment period (04/25/22-05/24/22).
- Finalized and submitted the FY2023 Unified Work Program (UWP).
 - Coordinated with MDOT and held numerous meetings to discuss changes and funding for the UWP.
 - Coordinated with BCATS partners and finalized BCATS cash contribution numbers for local fund matching
- Nearing completion of the 2045 Updated Metropolitan Transportation Plan (MTP).
 - Updated numerous chapters, maps, graphs, and financial documents reflecting local/MDOT/FHWA changes.
 - Public comment period scheduled (07/04/22-08/02/22) and public notice submitted.
- Held three BCATS Technical Committee meetings and three BCATS Policy Committee meetings.
- Attended the Bay Regional Pedestrian and Bicycle Committee meeting on 05/26/22 to discuss and provide agency updates.
- Attended a FY2022-FY2025 Bridge Targets & Safety Targets meeting hosted by MDOT with all Michigan MPOs.
- Both employees have attended the multiple day (6 hour) PASER training through the Center for Technology & Training (CTT) and are certified to assess roads using PASER.

- Attended two MTPA meetings and two MPO Subcommittee Meetings.
- Attended two EACD Staff Meetings.
- Completed 1st Quarter BCATS and BCATS Asset Management Billing.

EQUALIZATION

- Finalize Assessed Values for County and State Equalization, prepared pertinent reports.
- Set up new computer database for the 2023 Assessment Roll.
- Compile and update parcel Principle Residence Exemption statuses and Special Assessment billing information.
- Calculate and verify millage rates, prepare and submit pertinent reports, verify tax bill due dates and messages, compile that data and submitted for tax bill printing.
- Email / mail digital tax bill data to mortgage and escrow companies for their tax billing collection purposes.
- Personal Property assessment records verification project underway with goal to study.
- Continue to review Register of Deeds recordings, check for full or partial coverage of parcels, print relevant documents for Assessors, update property ownership information.
- Review older sales and legal transfer documents in our database and update them to show corrected information.
- Currently have 143,499 sale and transfer documents listed for public and Department use.
- Assign new parcel numbers for split or combined properties, write legal descriptions and update the Equalization Maps.
- Assist Township/City Officials, attorneys, title researchers and individual property owners with assessment and legal description questions.
- Prepare computerized tax bill data for township officials and assist them in uploading that data and printing necessary billing reports and documents.
- Begin Real Property sales studies and audits for 2023 assessments.
- Update website for Property Tax Query and equalization reports on the Department web pages.

FINANCE

Accounting/Budget

- Worked on 2021 External Financial Audit - Rehmann
- Listen to State of Michigan Treasury Updates & Resources for Local Governments Webinars
- 2023 budget packages delivered to departments to begin work on 2023 budget
- Worked on Health Department, Sheriff's Department and Division on Aging department budgets for 2023
- Trained staff (from other departments) regarding budgeting, Accounts Payable, and using financial software for Account Inquiry and generating financial reports
- Attended webinars on America Rescue Plan Act
- Budget met with Payroll regarding Health care claims and rates for the year 2022 and 2023
- Finance and Budget met with Health Department Administration monthly to review the Health Department financials
- Completed and filed 2021 Audit for the Pension and VEBA plans
- Finance filed required reports for continuing disclosure for general county and drain bonds
- Prepared for the upcoming Health Department Audit
- Listen to overview of U.S. Treasury webinar on Project and Expenditure Reports for ARPA
- Finance and Budget worked on American Rescue Plan Act grants and reported quarterly expenditures
- Met with City of Bay City regarding their Household Assistance Program, created forms, created website, produced marketing materials
- Completed quarterly grant reporting
- Completed monthly grant reporting

- Launched Bay County Household Program on June 22, 2022 - In the first 10 days we received:
- Applications: 62
- Applications approved: 13
- Application denied: 21 (City residents, bills not past due, Saginaw County residents)
- Applications pending further documentation: 23
- Application denied due to invalid COVID reason: 5
- Total paid to date: \$16,799.53

Purchasing

- **Bids Awarded:**
 - Community Center Roof Replacement
 - Juvenile Home Door Replacement
 - Juvenile Home Medical Provider
 - Veteran's Service Coordinator
- **Trainings:**
 - Advanced Legislation & Legal Environment
 - Top 10 Procurement Under Grants Mistakes
 - Purchasing Under Exigency or Emergency (E&E) Circumstances
 - Microsoft Teams: Tips & Techniques
- **Purchase Orders Issued: 145 quarterly total; 274 yearly total**
- **Other Items:**
 - Attended various meetings regarding the above Bids.
 - Prepared journal entries for credit card allocation.
 - Assisted various departments and vendors with purchasing questions/bid preparations.
 - Prepared monthly invoices for: County communications, credit card and waste removal.
 - Continued bi-weekly meetings with Buildings & Grounds to aide in purchasing needs for 2022.
 - Began various projects to streamline Purchasing processes:
 - Workflow set up for Purchase Order Change Orders and Vendor Set-ups.
 - Bid and Vendor Self-Serve Module integration.
 - Began various projects related to Purchasing:
 - Review of Purchasing, Vendor and Travel Policies
 - Streamline vendor database
 - Reviewing procedures for vendor set-up, purchase order change orders, vendor self-serve and credit cards

Information Systems Division

- Upgrade performed for Court systems to move to the State hosted system for Circuit and Probate Court
- Completed implementation of new notice printing process for District Court
- Upgrade performed on the County OnBase system to latest stable release
- Implemented scanning procedure for all Board of Commissioner documents
- Implemented multi factor authentication

HEALTH

Administration

Major items to note during this period include:

1. While the Bay County Health Department continues to mobilize its staff, and resources to respond to the current COVID-19 pandemic, a significant surge due to recent variants occurred before substantially decreasing in the first quarter. The number of confirmed COVID cases increased to 25,797 from 24,415 (at the start of the April). The increase directly attributed to the BA/Omicron variants (BA.1 and BA.2 began to sharply reverse in February. While at this time, the Health Department is averaging 10-20 cases per day, it is expected that with the rise of the BA.5 variant, cases will again increase starting in August.
2. The Health Department and its partner providers have administered nearly 145,000 vaccines for COVID-19 since mid-December 2020, when they were first made available. 90% of all seniors have been fully vaccinated, and as of the end of June, over 61% of the entire population is fully vaccinated up four points since April. By the end of the quarter, nearly 67% of eligible population (5+) has at least one dose, however, these rates are highest at the oldest age groups 50-59, 60-69, 70+ and they account for the majority of the vaccines provided.

Children's Special Health Care Services (CSHCS)

- CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis. A child is invited to enroll whether they have private insurance or a Medicaid Health Plan. Staff assists families to navigate the medical, health insurance and educational world of the child with medical special needs. These services promote optimal functioning for the child and family. Staff also completed 40+ case management activities during this time period. During this time period, staff worked with Hearing and Vision to promote and provide lead testing of eligible children.

Public Health Services/Communicable Disease (CD) Division

- As indicated earlier, investigation response with recent COVID-19 activity continues. Additional cases of Tuberculosis, with outbreaks of other sexually transmitted diseases (Chlamydia and gonorrhea), and norovirus have occurred as well. In June, the Health Department started to prepare for potential Monkeypox cases as they have spread

worldwide. In total, the CD department investigated and completed nearly 500 reportable disease cases this quarter, outside of COVID 19.

Personal Health/Family Planning Clinic

- The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides health and contraceptive services to woman, men and teens. Personal Health/Family Planning Clinic has resumed operations and have services over 115 individuals during the quarter.

Hearing and Vision Program

- The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to assure children receive medical care. Hearing and Vision technicians Fern Liversedge and Heather Taylor have begun to resume screenings in day cares and other facilities. Full implementation of the H&V program begun starting in May of this year. Several walk-in clinics have been run for preschool children entering kindergarten. Plans to purchase a Blinq vision machines that screen preschool children for strabismus and amblyopia were formalized. The new machine will be operational by Fall of 2022.

Environmental Health

- The Environmental Health Division has wrapped up the mapping project of all septic and wells in Bay Count. Forty Septic systems permits and twenty six well permits have been issued this year. With increases in economic activity locally, the number of septic and well permits have increased substantially. Restaurant and temporary food inspections have resumed pre-pandemic frequency as all restrictions have been eased, with 386 food service establishments being operational and receiving full inspections.

Childhood Lead Program

- Healthy Homes and Lead Poisoning Surveillance System (HHLPS) is the MDHHS system to report on blood lead levels for all children in Michigan. In December, MDHHS notified local health departments that the new elevated blood lead level (EBLL) has been modified to ≥ 3.5 mcg/dl from the past level of ≥ 5 mcg/dl which may precipitate further medical care. In Bay County overall lead testing remains down due to COVID restrictions and shortages of testing supplies. Eleven children remain under case management for elevated lead levels.

Maternal Infant Health Department (MIHP)

- The MIHP program received 130+ maternal and infant referrals this quarter which maternal and infants that were newly enrolled. MIHP is a voluntary program to promote healthy pregnancies and good birth outcomes for pregnant women and infants with Medicaid Health insurance by a LMSW and RN. It is a home based service that blends telehealth and in person visits throughout the COVID pandemic.

Immunizations

- Immunization clinics have begun in earnest with integration of the current COVID-19 vaccine program. In total, 1070 vaccinations were administered, 502 were COVID vaccines.

WIC ~ Women, Infants and Children Program

- WIC continues to adapt to by tailoring processes to support the needs of WIC families. The WIC program took on the laborious task of assisting families during the recent formula shortage. USDA continues to extend waivers through 2022 enabling the WIC clinic to carry on with services to all eligible families via remote services, however a great number of local recipients come in person to receive benefits. Benefits are analyzed via in person or through telehealth or Zoom which allow families to complete appointments from the safety of their homes during the COVID-19 pandemic. Lead and hemoglobin testing have resumed in the office for any client who is in need. We have recently worked with Early Head Start and Heat Start to complete testing for our shared students/clients. WIC is also participating in the Kindergarten Round Up that the Health Department is hosting. Quarterly WIC redemptions generated to local grocery stores totaled \$378,964.00.
- 107 referrals received to WIC from the MDHHS MIBridges portal. Of those referrals, 55 families enrolled.

JUVENILE DETENTION & CHILD CARE SERVICES

- The Child Care grant has not experienced any budget cuts for the fiscal year and has maintained continued programming.
- Child Welfare Licensing conducted an investigation regarding a shower door opened on youth. No violation was established.
- Child Welfare Licensing conducted the Chief Administrator Annual assessment. A corrective action plan was required to ensure service plans included all necessary items. The corrective action plan was submitted and approved the next day.
- The Director has spent much time recruiting, interviewing, and onboarding new employees. It is still a challenge to maintain full capacity of staff.
- Director has been updating policy and procedures to align with ever changing State rules. Implemented training on changes with staff.
- Due to fluctuating staffing issues and training of new employees, the facility has not accepted out of county youth. Will be ready to house youth from other counties very soon.
- The Director attended the following:
 - Michigan Juvenile Detention Association Quarterly Meeting via Zoom 4/22/22
 - Child Welfare Leadership Meetings weekly with the State of Michigan April, May and June
 - Tri-CAP quarterly meeting via Zoom 5/19/22
 - MDE RCCI Training for the school lunch program
 - Bay County Juvenile Justice Collaborative - organizing and prioritizing mental health needs with Bay County youth.

- Juvenile Home staff meeting conducted on 5/24/22
- Delta College Job Fair in June to recruit employees
- Facility projects include:
 - RFP for door replacement in the East and West wing
 - RFP for medical services to youth
 - Bids for the fence to ensure security
- Bay Arenac Intermediate School District has been on site for the school program for the youth. Summer School program is all included. There is also a mindfulness program provided by the ISD.
- Forgotten Youth Ministries have resumed face to face meetings with youth on a monthly basis. There is a hybrid of different churches providing online services.
- Bay Arenac Behavioral Health (BABH) continued services for youth.
- The contracted medical provider met with residents on a variety of issues and maintained medication management for residents.
- The Health Department implemented an immunization clinic in April and May.
- Great Lakes Bay Dental Bus last visited on 3/30/22

MSU EXTENSION

- **No Report Submitted.**

PERSONNEL & EMPLOYEE RELATIONS

Personnel

- Personnel staff continued posting jobs for multiple vacancies throughout the county as well as upcoming seasonal summer positions
- The Personnel Director has continued to participate with Legislative updates and Covid updates
- The Personnel Director has participated in the Cybersecurity meetings
- The Personnel Director participated with the interview process for the Civic Arena Manager
- The Personnel Director spent an extraordinary amount of time preparing for negotiations
- The Personnel Director began negotiations with all bargaining units with several units ratifying before June 12th
- Personnel Director addressed grievances
- The Personnel Director has continued participation regarding ARPA funds

- Personnel staff has continued onboarding for summer seasonal hiring for Mosquito Control, Buildings & Grounds, Pinconning Park, Golf Course and the Community Center including scheduling all pre-employment health screenings
- The Personnel Director has had continued discussions regarding the Board Analyst/Financial Advisor position as well as discussions on the Board Coordinator position.
- The Personnel Director has been working with the Board Coordinator on temporary help for scanning of Board Resolutions, files, etc into OnBase

Payroll/Benefits/Retirement

- Filed and paid all monthly and Q1 2022 payroll taxes including MESC, 941 and Michigan state withholding
- Payroll has been setting up new wage tables as each union ratifies and Board approves new contracts
- Processed and distributed payroll EFT/checks
- Health insurance rates were calculated and updated for active employees and retirees
- Educated employees/retirees on benefits
- There were 15 retirements processed in the second quarter
- The Retirement Administrator attended the Spring MAPERS Conference
- The Retirement Administrator and the Payroll/Benefits Supervisor attended audit meetings as well as working with auditors to provide needed information.
- The Retirement Administrator continues to work with Corporation Counsel on updating the VEBA Trust Agreement
- The Retirement Administrator has been gathering information for the upcoming VEBA actuarial valuation
- The Retirement Administrator continues to provide pension estimates to employees as well as continues to respond to numerous FOIA requests
- Payroll has been updating new wage tables for the CBAs that have been ratified both by the union and the Board.

Wellness

- Fun Fact Friday and Wellness Wednesday emails have continued as well as monthly Potty Postings
- There was a Spring step challenge with 30 participants
- Continue to promote races and reimbursements. The St. Patrick's Day race had 15 participants.
- The Benefits Administrator attended BCBS Master Class Webinars for HAS's, Payer Transparency, and Stress, Anxiety & Burnout
- Lunch and Learns were held virtually for Nationwide on 3/23 Roth 457 and 401K and 4/18 Approaching Retirement
- Summer Enrollment was held for LegalShield and Nationwide

PUBLIC DEFENDER

There were a total of **206** new criminal cases opened during the quarter.
The break down is listed below:

Assigned Criminal Matters

Mr. Mannikko was assigned **35** new felony files.

Mr. Hetherington was assigned 31 new felony files
Mr. Bonnell was assigned 7 new felony files

There were 105 new misdemeanor files assigned to;
Mr. Mannikko: 4
Mr. Hetherington: 7
Mr. Bonnell: 94

There were 4 new felony violation of probation files assigned to;
Mr. Mannikko: 1
Mt. Hetherington: 2
Mr. Bonnell: 1

24 new misdemeanor violation of probation files assigned to:
Mr. Mannikko: 1
Mr. Hetherington: 2
Mr. Bonnell: 21

Probate Matters

There was 1 new Delinquency case and 5 new Neglect cases assigned to Ms. Caprathe this quarter. Several Delinquency and Neglect cases were continued during this time.

Training

No in person training was attended. Attorneys “attended” for continuing education credits via recorded video.

RECREATION & FACILITIES

- Met to discuss early registration & website information regarding the upcoming Summer Recreation program.
- Scheduled and held interviews for two vacant positions at that Civic Arena. Hired Brad Moses as the Civic Arena Manager and Janet Alvarez as the Programming Coordinator.
- Held discussion regarding Bay County Jail capital needs and proactive planning of 5 -10 year maintenance plan.
- Met with Buildings & Grounds staff regarding 2023 capital improvement projects county wide.
- Multiple meetings and discussions with Purchasing and Buildings & Grounds about 2022 approved capital and released bids.
- Discussed capital planning at the Bay County Civic Arena.
- Met with Softball association to discuss upcoming contract renewal and change of maintenance amendment at their request.
- Invited local county commissioners to tour the Community Center pool.
- Started 2023 budget meetings with staff.

Buildings and Grounds

County Building

- Painted 4th floor office.
- Installed shelving for Division on Aging.
- Cleaned condensers.

- Installed hot water heater on 4th floor.

Law Enforcement Center/911

- Upgraded command trailer connector wiring.
- Set up 911 generators to run command trailer.
- Disconnected power and cable from old 911 site on Seidler and 11 mile.
- Completed metal ceilings in S Block with fresh paint and epoxied shower.
- New tile shower installed in M Block and fresh paint in Block N.
- Completed new lights and paint on intake ceiling.
- Moved files to free space for room conversion.
- Modified air flow at 911.

Health Department

- Provided power for mini split in Joel's office.
- Repaired rooftop AC.
- Cleaned condenser units.

Juvenile Home/Adult Care Homes

- Cleaned all condensers at AFC homes.
- Replaced AC system at Ireland home.

Courts

- Completed plumbing repairs.
- Removed wall; completed paint and drywall in Jury Room.
- Installed TV's in Court Room 1.
- Installed wiring for Jury Room remodel.
- Retrofitted lights for courthouse lock up.
- Painted lock up area.

Community Center/Civic Arena/Golf Course

- Completed plumbing repairs.
- Built a fence at the Civic Arena
- Installed roof at Golf Course.
- Removed ice at the Civic Arena.
- Cleaned, repaired, and painted the pool at the Community Center.
- Replaced roof at Golf Course.

Fairgrounds/Animal Control/Mosquito control

- Pulled wire at the fairgrounds.
- Repaired water lines at Fairgrounds.
- Repaired and upgraded fairground trailer hook-ups.
- Maintenance on Fairgrounds lights and pedestals.
- Replaced TX valve at Animal Control.

- Replaced filters on all rooftop units.
- Installed AC system at Canteen.
- Repaired Fairgrounds Merchant Building roof and Mosquito Control roof.
- Repaired sills at Mosquito Control.

County Grounds and Other

- Installed new power pedestal and water heaters in Pinconning.
- Removed trees at Gold Course, Jail, and Fairgrounds.
- Staff traveled to purchase skid steer for county.
- Seasonal staff maintains laws for tax home properties.
- Staff completed outdoor spring clean-up and maintained landscape.
- Staff continues to collect unused materials to be taken to 1Bid.US for auction.
- Staff continues to maintain and repair vehicles for Health Department, Parks & Rec., Veteran Affairs, Juvenile Home, and Buildings & Grounds.
- Staff continues to service and repair county equipment.
- Staff continues to respond to miscellaneous service calls.
- Staff continues to collect and deliver mail.

Community Center

Fitness Classes:

Fitness Classes	57 classes	
Fit Fun	Monday/Wednesday/Thursday	25 participants per class
YogaFit	Tuesday and Friday	20 participants per class
Chair Fitness	25 per class	
Chair yoga	17 per class	

Open Volleyball	Tuesday/Thursday	12- 18 per session (April and May)
Volleyball League:	15 teams	
Pickleball:	701 players for this quarter.	Meet M/W/F - 10:30a - 2:30p

Membership Activity	Individual/Couple	1184 scans
	Wellness	516 scans

Summer Recreation: Began on June 13th , with both a morning and afternoon session. There were 133 campers registered whose ages range from 5 -14 years of age.

Pool: Opened on June 13th and will be utilized by the BAYS swim team through the month of July. We had 291 scans at \$2 per day for each swimmer. The Summer Recreation campers will be using the pool beginning June 27th. Out of the 8 lifeguards hired, we have 6 still on staff.

Community Center Rentals: Busy with rentals every Saturday and Sunday.

Fairgrounds: Canteen rentals every Saturday in June.

Golf Course

- Hosted 8 outings totaling over 600 players
- Currently have 28 different morning and afternoon leagues
- Over 780 league players this year!
- Purchased 2022 Turfco Turbine Blower
- Purchased 2017 Toro Fairway Mower

Pinconning Park

- 2022 is looking to be another great year at Pinconning Park. So far this year we have sold 3441-day passes, 902-day boat passes, 148 Season Boat Passes and a whopping 836 Season Passes. We have had more camping cancelations this year than other years. I am sure due to gas prices. Despite that, we were able to rebook most of those cancelations, but our occupancy rate will be down a bit.
- We have all new staff this year, so training was a bit intense not having any one with prior experience. Logan was on paternity leave for about three weeks in June during most of the training process. Gratefully everything and everybody worked out and I have a wonderful diverse staff this year.
- Pinconning Park hosted an Eagle Scout project in June of 2022. The project consisted of repairing and re staining all the picnic tables and benches on the beach and day use area with various bright "Key West" colors. The changing station at the beach was also re stain with the same colors.
- A grant from BACF was obtained for an additional spotting scope overlooking the Saginaw Bay. This scope is ADA will accommodate handicap visitors as well as children.
- Our famous Pinconning Park has been cleaned, groomed, and is continually maintained to welcome our numerous beach enthusiasts. A teakwood rollable boardwalk has been placed from the sands edge to the water's edge to accommodate kayakers and handicapped individuals.
- We are finishing up on the bathhouse interior restoration project. All the doors and screens on all six cabins have been replaced and repaired. Four new informational signs have been placed along our trail system and a new horseshoe pit was constructed in the pavilion area.